

Erasmus + Faculty Mobility

Within the framework of “ERASMUS+”, university faculty members and lecturers are supported in short-term teaching projects at partner institutions throughout the EU.

STA Mobility are for Faculty which includes:

- Professors and lecturers that have a contractual relationship to the university
- Lecturers / contract teachers
- Emeritus professors and retired lecturers, as long as they are still teaching
- Research assistants
- Staff from enterprises (incoming)

Quick facts:

- All teaching personnel at university us eligible to apply (professors, lecturers etc.)
- The teaching project requires a **minimum of 2 days** and may not exceed a **maximum of 60 days, 8 hours teaching is a mandatory** requirement.
- Teaching should be integrated in the curriculum of the host university or add on existing offers in the form of an elective seminar.
- “ERASMUS+” program provides grants for travel costs and subsistence. Both grants are **unit costs** fixed by the EU based on the specific destination.
- Green mobility and Social Inclusion Top Ups

Further information about the program is provided by the EU and the German Academic Exchange Service DAAD or you can reach out to the International Office at international@constructor.univerisity

Before the trip:

Inform the International Office about the planned teaching abroad and hand in the following documentation:

- Invitation to the university you are planning to visit
- ERASMUS+ Mobility agreement (signed by home and host institution as well as applicant) on the EWP dashboard if possible
- Green mobility or Social Inclusion Declaration of Honor, if applicable

Keep in mind that you are not automatically insured through “ERASMUS+” program. You will have to organize and pay for your own insurance.

During Mobility, Letter of Confirmation (indicating the exact duration and teaching hours of the guest lectureship)

During the trip:

- Have the “Confirmation of Stay” signed and stamped by the host university

Right after the trip:



Please inform the International Office about your return and hand in the following documents:

- Confirmation by the host university
- Report about the teaching project (via the EU-platform "Beneficiary module")
- Completed travel expenses form with original receipts
- Proof of Green mobility or Social Inclusion