

Freshie's Arrival Guide

Follow these steps for a smooth arrival



August 25th – September 4th Arrival Weeks

Welcome Street

Opening hours: 9:00 – 17:00

Location: Sports and Convention Center

[constructor.
university](https://constructor.university)

Welcome to Constructor University!

August 25th – September 4th Arrival Weeks – Welcome Street Mon – Fri - 9:00 – 17:00

- We will be happy to greet you at the Sports and Convention Center where we will assist you with checking in and getting you ready for your studies.
- **After 17:00 if you do not have on-campus accommodation (Master students) please do not come to campus and make your own way to your accommodation directly.**
- If you have on-campus accommodation, please proceed to Constructor University regardless of Welcome Street opening hours.
- If you arrive outside opening hours, you will find further information in the following slides.

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1. **During Opening Hours** please proceed to the Welcome Street in the Sports and Convention Center
2. Check in with the Student Services and Welcome Center Team
3. Check in with the Housing Team and pick up your room key
4. Complete your City Registration Form
5. Submit your documents to the Admission team
6. Our university teams are here to greet you
7. Proceed to your room

Arrival after opening hours

Welcome Street – August 25th – September 4th

Opening hours: Mon – Fri - 9:00 – 17:00

Welcome to Constructor University!

Arrival outside Opening hours

- Your first stop upon arrival is at the Main Gate where you will be informed regarding your room. The Main Gate Security team is ready to welcome you 24/7
- You will then proceed to the Sports and Convention Center where you will pick-up your room key.
- On the next working day please proceed to the Sports and Convention Center again and formally check-in.
- At the Welcome Street in the Sports and Convention Center you will receive:
 - Important information about the campus, the services we provide and your next steps in the check-in process
 - Assistance with your registration form (this is needed for your Residence Permit)

**We can't wait to meet
you!**